

# **LAKERIDGE WEST PARTY POLICY AND PROCEDURE**

Residents of Lakeridge West may hold personal parties at the pool concurrent with regular community use of all facilities. All party requirements must comply with the following regulations:

1. If a resident invites 15 or more guests to the pool at one time any time it will be considered a party. If a Party Reservation Agreement has not been filed, the resident must notify the Pool Manager prior to the arrival of groups of 15 or more guests to ensure space availability and adequate life guard coverage, to prevent overlap with other scheduled parties or events, and to complete and comply with the terms and conditions of the Party Reservation Agreement.
2. A non-refundable Party Fee of \$50.00 must be paid upon signing the Party Reservation Agreement.
3. Party reservations must be submitted at least two weeks in advance to the Pool Manager. A party reservation will not be final until the Party Reservation Agreement is completed and signed and all application fees are paid.
4. Maximum duration for any personal party of 15 or more guests is four hours.
5. To encourage removal of all debris associated with the party, a refundable \$25.00 Cleanup Bond must be deposited with the Pool Manager upon signing this agreement.
6. In case of rain prior to a party, the pool manager will call to cancel the event and reschedule, if possible. If not rescheduled the Party Fee and the Cleanup Bond will be refunded. No refunds will be made if the party is rescheduled.

PLEASE NOTE: If rain occurs while a party in progress no part of the Party Fee will be refunded and the event will not be rescheduled unless a new Party Reservation Agreement is completed and all applicable fees are paid. If debris are removed, the \$25.00 Cleanup Bond will be refunded.