

LAKERIDGE WEST PARTY POLICY AND PROCEDURE

Residents of Lakeridge West may hold personal parties at the pool concurrent with regular community use of all facilities. All party requests must comply with the following regulations:

1. If a resident invites 15 or more guests to the pool at one time any time, it will be considered a party. If a Party Reservation Agreement has not been filed, the resident must notify the Pool Manager prior to the arrival of groups of 15 or more guests to ensure space availability and adequate life guard coverage, to prevent overlap with other scheduled parties or events, and to complete and comply with the terms and conditions of the Party Reservation Agreement.
2. Guest fees to be paid upon admission to pool: Children under 12 - \$2.00 Adults - \$4.00
3. Party reservations must be submitted at least two weeks in advance to the Pool Manager. A party reservation will not be final until the Party Reservation Agreement is completed and signed, and all applicable fees are paid.
4. No personal parties may be held on Saturday or Sundays.
5. Maximum duration for any personal party of 15 or more guests is four hours.
6. A non-refundable Lifeguard Fee of \$35.00 must be paid upon signing the Party Reservation Agreement.
7. To encourage removal of all debris associated with the party, a refundable \$25.00 Cleanup Bond must be deposited with the Pool Manager upon signing this agreement.
8. In case of rain prior to a party, the Pool Manager will call to cancel the event and reschedule, if possible. If not rescheduled, the Lifeguard Fee and the Cleanup Bond will be refunded. No refunds will be made if a party is rescheduled.

Please note: If rain occurs while a party is in progress, no part of the Lifeguard Fee will be refunded and the event will not be rescheduled unless a new Party Reservation Agreement is completed and all applicable fees are paid. If debris is removed, the \$25.00 Cleanup Bond will be refunded.

PARTY RESERVATION AGREEMENT

Name _____ Address _____

Phone _____ Email _____ Party Date _____

Party Time _____ Number of Guests _____ Approx.. Ages _____

1. If a resident invites 15 or more guests to the pool at one time any time, it will be considered a party. If a Party Reservation Agreement has not been filed, the resident must notify the Pool Manager prior to the arrival of groups of 15 or more guests: 1) to ensure space availability and adequate life guard coverage, 2) to prevent overlap with other scheduled parties or events, and 3) to complete and comply with the conditions of the Party Reservation Agreement.
2. Guest fees to be paid upon admission to pool: Children under 12 - \$2.00 Adults - \$4.00
3. Party reservations must be submitted at least two weeks in advance to the Pool Manager. A party reservation will not be final until the Party Reservation Agreement is completed and signed, and all applicable fees are paid.
4. No personal parties may be held on Saturday or Sundays.
5. Maximum duration for any personal party is four hours.
6. A non-refundable Lifeguard Fee of \$35.00 must be paid upon signing the Party Reservation Agreement. This fee covers the costs of hiring additional lifeguards to comply with mandated safety regulations as follows:
7. To encourage removal of all debris associated with the party, a refundable \$25.00 Cleanup Bond must be deposited with the Pool Manager upon signing this agreement.
8. In case of rain prior to a party, the Pool Manager will call to cancel the event and reschedule, if possible or desired. If the party is not rescheduled, the Lifeguard Fee and the Cleanup Bond will be refunded. No refund will be made if a party is rescheduled.

Please note: If rain occurs while a party is in progress, no part of the Lifeguard Fee will be refunded and the event will not be rescheduled unless a new Party Reservation Agreement is completed and all applicable fees are paid. If debris is removed, the \$25.00 Cleanup Bond will be refunded.

I have read and understand the above agreement and accept and agree to all terms and conditions.

(Signature) _____

All parties must be paid by Check or Money Order; Cash will not be accepted.

For Office Use Only			
Reservation accepted by _____	Additional lifeguards hired _____		
Date Fees Collected _____	Party Fee Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Check# _____	
Party Status (check all that apply) <input type="checkbox"/> Completed <input type="checkbox"/> Cancelled by rain before event <input type="checkbox"/> Cancelled by rain during event			
Date rescheduled _____	Party Fee refunded <input type="checkbox"/> Yes <input type="checkbox"/> No	Cleanup Bond Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	